



جامعة جدة
University of Jeddah
(059)

إدارة الخدمات الطبية
Medical Services Administration

رؤية جامعة جدة
الجامعة السعودية الحديثة
NEW SAUDI UNIVERSITY VISION



Policy Title: Personal Protective Equipment's		
Department/Unit: Laboratory Unit.	Policy Number: UOJ-MSA-LB-P/03	Replaces No:
Creation Date: 10/11/2022	Effective Date:	Review Date:

Revision History			
Subject	Changes made	Done by	Revision date

1. **CONDITIONS:** 1.1 All Lab Staff.
2. **PURPOSE:** 2.1 This policy offers guidelines for the use of personal protective equipment will minimize the risk of transmission of diseases to patients, visitors and staff at laboratory Unit.
3. **DEFINITIONS:** 3.1 **Safety:** is the state of being "safe", the condition of being protected against physical, social, spiritual, financial, political, emotional, occupational, psychological, educational or other types or consequences of failure, damage, error, accidents, harm or any other event which could be considered non-desirable. This can take the form of being protected from the event or from exposure to something that causes health or economical losses. It can include protection of people or of possessions.
3.2 **A hazard:** is a situation that poses a level of threat to life, health, property, or environment. Most hazards are dormant or potential, with only a theoretical risk of harm; however, once a hazard becomes 'active', it can create an emergency situation. A hazard does not exist when it is happening. A hazardous situation that has come to pass is called an incident. Hazard and vulnerability interact together to create.
4. **Related Documents:** N/A
5. **POLICY:** 5.1 It is the policy of laboratory Unit to provide and employees must use appropriate personal protective equipment (PPE) when contact with body substances/chemicals is deemed likely. all human blood or body fluids are capable of harboring infectious pathogens. Employ proper personal hygiene. Frequent hand washing is the single most important measure to reduce the risks of transmitting organisms. Wash your hands whenever you leave the laboratory and remove laboratory coats/gowns before entering other non-laboratory facilities or areas which are considered to be clean.

6. PROCEDURES:

6.1 PPE:

6.1.1 Clothing:

6.1.1.1 Laboratory coat:

6.1.1.1.1 Wear an appropriate long sleeved cuffed laboratory coat with a closed front at all times when working in the laboratory.

6.1.1.1.2 Minimum PPE, along with gloves.

6.1.1.2 Apron:

6.1.1.2.1 Use if there is potential for splashing /decreolization with body fluids.

6.1.1.3 Warm clothing:

6.1.1.3.1 For extended work in cold rooms.

6.1.2 Hand protection:

6.1.2.1 Disposable gloves:

6.1.2.1.1 Staff trained in appropriate use/treatment of gloves.

6.1.2.1.3 Wear disposable gloves when handling biological specimens.

6.1.2.1.4 Gloves are not required for handling of bacterial culture plates except for isolates suspicious of bioterrorism and Neisseria meningitides. These plates need to be processed in a biological safety cabinet while wearing gloves.

6.1.2.1.5 Minimum PPE, along with lab coat.

6.1.2.1.6 For staff with allergies/reactions (latex/talc/starch/vinyl), unpowered gloves &/or alternatives provided.

6.1.2.1.7 Wash hands after removing gloves.

6.1.2.2 Other gloves:

6.1.2.2.1 Purpose of gloves varies – to protect against chemical burns; abrasions, cuts punctures; temperature extremes in the work environment (e.g., autoclave, 80oC freezer).

6.2 Precaution:

6.2.1 Remove the lab coat worn in the laboratory prior to exiting the work area or entering office areas.

6.2.2 Treat all linen used in the laboratory as biohazardous.

6.2.3 Place soiled linen in the clear plastic soiled linen bag.

6.2.4 If a laboratory coat becomes grossly soiled with biological material, remove it immediately and place it in the soiled linen bag.

6.2.5 The lab aid transports lab coats to receiving for cleaning.

6.2.6 KSMC linen is cleaned by ordinary Cleaner.

6.2.7 Bleach is used in the chemical formula for lab coats.

6.2.8 Provide a protective barrier

6.2.9 Prevent gross contamination of hands to blood or body fluids.

6.2.10 Remove before leaving the laboratory

6.2.11 Dispose of used gloves into yellow biohazard bags.

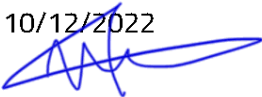
6.2.12 Do not touch your face/hair or clean areas with gloves on.

7. RESPONSIBILITIES: 7.1 It is the responsibility of all laboratory staff.

8. Appendix: N/A

9. REFERRANCES: 9.1 CBAHI Resource Manual.
9.2 MOH Policies and procedures for primary care.


Prepared By:

Name: Mrs. Noura ALSattami
Position: Quality Representative, laboratory Unit
Date: 10/12/2022
Signature: 


Recommended By:

Name: Mrs. Ahlam Alrefai
Position: Supervisor, Quality&Patient Safety Unit
Date: 
Signature:


Reviewed By:

Name: Dr. ALmonther Hershan
Position: Supervisor, laboratory Unit
Date: 
Signature:

Approved By:

Name: Dr. Mansour Tobaigy
Position: Supervisor, Medical Services Administration
Date: 
Signature:

Reviewed By:

Name: Dr. Eman Balbaid
Position: Supervisor, General Clinics
Date: 
Signature: